

Monday 08 November 2021

Dear parents and carers

PARENT CONSULTATIONS NOVEMBER 2021

In preparation for our online parent consultations, please see the guidance below.

The appointments will be no longer than 8 minutes.

To book your slot:

1. Click the link that you receive through text and/or email to take you to the confirmation page.
2. Enter your child's first name to continue. If you have more than one child, any of their first names will work.
3. Next, you will be taken to the booking page. This will show your children alongside the teachers you can book in with.
4. Click 'Please Choose' to be shown a list of available times that you can click to book.
5. Then, please click 'Book this Slot' to complete your booking. When the button has turned green you know your booking has been made.
6. At any time before the consultation you can click the link on your phone or email again to check your booking time.

This is a new system for us so we appreciate your patience and support.

Yours sincerely



Claire Bennett
Headteacher